

VCAL PARTNERSHIPS PROGRAM

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Our company's VCAL Partnerships Program was developed to provide the opportunities for young people to gain valuable work experience and formal training in preparation for their future career paths.

The program is designed to prepare these employees for the workforce. The program helps the junior employees to secure all the appropriate documentation so they are ready for work, such as applying for a tax file number, enrolling in a superannuation fund, establishing the appropriate bank account, understanding how to read a weekly pay slip and preparing them for the end of financial year income tax lodgment.

In addition the program offers important training in work ethic, coming to work on time, clocking on and off for work, completing sick leave and holiday entitlement forms correctly and on time, liaising with the human resources department, understanding the employment awards and entitlements, working in a team and communicating at a work level.

The program is supported by a formal School Based Apprenticeship and Traineeship (SBAT) so the employees are trained in a VET Certificate III in Print Communications. This VET Certificate is approved and accepted by VASS to ensure it can earn credits towards any VCAL qualification.

Our VCAL Partnerships Program has been design and developed by our company over the past 17 years taking advantage of our experience within this field. It is an outstanding opportunity for VCAL students to gain valuable industry work experience. They will gain various skills in our different businesses, and at all times are mentored throughout the program by a senior member of the company.

VET TRAINING IS PROVIDED BY A REGISTERED TRAINING ORGANISATION

All training is provided at the workplace, students do not need to attend any other external institution.

Training Institute of Australia (your RTO) provides all students with:

- Tried and tested delivery of its multimedia program over the past seventeen years.
- Access to experienced trainers with 20+ years experience
- Workplace experience designing and producing content in a business environment
- A Nationally Accredited Qualification

RTO SCOPE OF REGISTRATION

Training Institute of Australia is a Registered Training Organisation (TOID 21136) delivering Victorian Government funded training in ICP31415 Certificate III in Print Communications.

WEEKLY WAGES

SBAT staff will work up to one day each week and will earn the following hourly rates: Year 10 & 11 - \$8.06 per hour; Year 12 - \$8.88 per hour.

TUITION AND MATERIAL FEES

There are no fees to the student or the School for this VCAL Partnerships Program. As the VET training is linked to a formal job the Award requires the employer to meet all training related costs. Further details of the schedule of fees paid by the employer are available on the website: traininginstitute.com.au

PROGRAM DURATION

Our VCAL Partnerships Program commences mainly in December and August each year, however in many cases we can open up placements outside of these dates but this is subject to availability. Completion will vary from student to student but in general the program can usually be completed in around one year.

SELECTION PROCESS

After an application has been submitted the applicant will be invited to attend a first stage interview. They may then progress to a second stage interview with a senior member of staff. Support from the School's VCAL Coordinator will be taken into consideration and would be considered advantageous. Successful candidates will be invited to an information session with their parents. All new staff are required to attend an induction prior to the commencement of regular shifts.

PROGRAM SCHEDULE

Training in our job ready program will commence in the initial stages of employment. This will include applying for tax file numbers, superannuation enrolment, setting up bank accounts for weekly salary payments, workplace induction, whs, copyright, communicating within the workplace, developing work priorities, preparing a personal development plan and introduction to our various mentors & support staff within the company.

As employees achieve each competency and complete the initial stages of the training they will be given the opportunity to gain work experience within one or more of the following business activities:

- Digital Technology – Networking & Communication, PC installation, eSports
- Media -- Reviewing Games, YouTube, Podcasts, Sound
- Studio -- Signage, Printing, Social Media, Graphic Art, Photography
- Events -- Event & Expo Management, Business Administration
- Marketing -- Promotions & Merchandising

All training will be delivered in the workplace. Training will include using our new electronic training system which is designed to encourage student participation, traditional workbooks, group training sessions, one-on-one training as required, work specific projects, open book tests and Semester Exams. All training and assessment is performed by a qualified trainer with over 20 years experience and all students are provided with a mentor to assist them to successfully complete our VCAL Partnerships Program.

This VCAL Partnerships Program operates regular shifts on Wednesdays and/or Fridays with flexible hours.





PROGRAM VET CONTENT

The ICP31415 course incorporates the following units of competency:

Stage 1 – Job Ready & Electronic Engagement

- ICPSUP260 Maintain a safe work environment
- ICPSUP262 Communicate in the workplace
- CUACMP301 Implement copyright arrangements
- BSBWOR404 Develop work priorities

Stage 2 – Hands On Projects

- CUAPPM407 Create storyboards
- CUADIG403 Create user interfaces
- CUADIG404 Apply scripting language to authoring
- CUADIG401 Author interactive media
- ICPDMT322 Edit a digital image
- ICPPRP211 Develop a basic design concept
- ICPPRP221 Select and apply type
- ICPSUP216 Inspect quality against required standards
- ICPPRP225 Produce graphics using a graphics application

Stage 3 – Content Development

- ICPDMT344 Manipulate and incorporate audio into multimedia presentations
- ICPPRP397 Transfer digital files
- BSBSUS201 Participate in environmentally sustainable work practices

Stage 4 – Classroom Training

- ICPPRP224 Produce pages using a page layout application
- ICPPRP324 Create pages using a page layout application
- ICPPRP284 Produce PDF files for online or screen display
- ICPPRP396 Generate high end PDF files
- ICPPRP334 Prepare an imposition format for printing processes
- ICPPRP435 Generate complex imposition

ASSESSMENT TASKS

The Certificate III is completed via a series of training sessions, electronic engagement, workbooks and projects. Students are supported by the company's senior mentors at all times.

Assessment tasks include:

- Submission of work materials and projects
- Attendance at training sessions
- Completion of tutorials and workshops
- Creation of multimedia content
- Self-assessments
- Development of on-the-job skills
- Written tests and exams

Assessments are undertaken on completion of each Semester.

HOW TO APPLY

To apply for a position go to the website: www.wonderworldgames.com.au

Click on the "JOBS" menu

See the VCAL Partnerships Program ad, read the job and course information, then

Complete the application form

CONTACT

Email: applySBAT@wwgames.com.au

Post: 12 Melrose St, Sandringham, VIC 3191.

Phone: Admin office (03) 9598 3352 between 9am & 5pm from Wednesdays to Fridays